

Hampshire & Isle of Wight Community Foundation

Jacqui Scott, CEO
SVS Funder Day July 2023



HIWCF – who we are

- Part of a network of 47 separate “place based” grant makers around the country, focussed **geographically**, on **smaller**, less well-known non-profits, and **poverty/disadvantage**
- Recently HIWCF have donated around **£2million annually** into Hampshire/IOW



HIWCF – where our money comes from

- We have an **endowment** fund, which releases around £500K for grant making each year
- We manage funds on behalf of other organisations – companies, government bodies – which makes up the balance (we call this “**flow through**”)



HIWCF – our People

The people you are most likely to talk to if you are applying for or managing a grant from us:



Joanne
Grants Manager



Catherine
Grants Admin



Jacqui
CEO

What we are interested in funding

We are a place-based funder – **geography matters**

Focused on the **poorest**, most **disadvantaged** people

Through work delivered by **small** and **less well-known** organisations

Work that has **involved** the target community in its design and delivery



What we don't (usually) fund...

CAPITAL works – eg roofs, toilet facilities, kitchens, boilers...etc

Work that involves proselytization or restricts involvement based on religious grounds (unless there is a demonstrable need for that)

Large organisations – eg annual income more than £1million

(A full list of restrictions on all grants pages on our website)



What we are interested in funding #1

<u>Poverty and Inequality</u>	HIWCF... funds work that tackles poverty and inequality.	Support for those living in poverty around access to immediate/ basic needs. Can include investment in approaches that tackle the root causes of poverty and Inequality.
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Poverty and **inequality** are the driving factors that underpin all our grant making. Everything we do will have an element of tackling poverty and inequality...but other themes are...

What we are interested in funding #2

<u>Employability</u>	<u>Flourishing Communities</u>	<u>Health and Wellbeing</u>	<u>Crime and Safety</u>	<u>The Environment</u>
HIWCF... funds work that champions employability and helps people develop the skills to succeed.	HIWCF.... funds work that involves and connects people to local services and activities, strengthening their communities.	HIWCF... funds work that improves health and wellbeing.	HIWCF... funds work that increases safety and respect within communities.	HWCF.... funds initiatives that are good for you and the environment.
<i>Support to build skills and increase employability; focused on those furthest from the job market, or not engaged with education.</i>	<p><i>A tiered approach that helps:</i></p> <ul style="list-style-type: none"> <i>- People access local services and activities.</i> <i>- To build social capital.</i> <i>- To support social action.</i> <p><i>A key focus on work with people who face discrimination.</i></p>	<p><i>Support for work that strengthens physical and mental health.</i></p> <p><i>Funding for community approaches that support health outcomes (e.g., activities or services to tackle isolation).</i></p>	<p><i>Support for work with people impacted by crime.</i></p> <p><i>Investment in the prevention of crime and anti-social behaviour, and work that supports people to have a social stake in their communities.</i></p>	<p><i>Support for work to 'green' public spaces and services.</i></p> <p><i>Work to involve local communities in initiatives tackling climate change and protecting the environment.</i></p>

Need to knows #1

- We are almost always heavily oversubscribed for funding
- You need to be able to fulfil strict due diligence requirements
 - latest financial accounts
 - constitution
 - safeguarding policy
 - equalities policy
 - bank statement
 - list of board / management committee members
- It will usually take approx. 3 months from opening our application window to being informed of the outcome of your application



Need to know #2

All our “open funding” follows a similar process:

1. Application window – **usually around a month**
2. Assessment period – **usually six weeks or so**
3. Decisions made by HIWCF grants panel – **up to 8-10 weeks after the application window closes**
4. Applicants informed – **ASAP after the decisions are made – aiming for within a week**
5. Usually **12 months** later – you must **report back** to us on how the grant was used



Need to know #3 – what's coming up

Second half of this year

Two confirmed grant programmes coming up that will be relevant for work in/around Southampton:

Moneybarn funds

M27 corridor, inc Southampton, social and financial inclusion for young people (25 and under)

Ford funds

Southampton and Eastleigh, work with young people with an emphasis on employability skills (soft and technical) especially around STEM





More information

Funds can become available at different points throughout the year – all “Open” funding rounds are advertised here www.hiwcf.com/grants/

To receive HIWCF emailings for grants updates, please complete www.surveymonkey.co.uk/r/DPBPRMN

Join our webinars: most funds have an associated webinar. Sign up on the specific fund page at <https://www.hiwcf.org.uk/grants/> If you can't attend on the day and time, sign up anyway, as you will then receive a link to the recording.

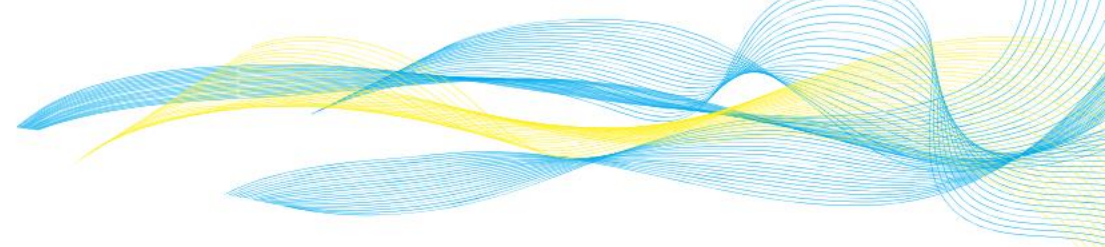
Read the FAQs on our website: <https://www.hiwcf.org.uk/grants/faqs/>

Follow and like **@HIWCF** on twitter and Facebook. We will also share and like yours.

**The following slides are for your
information, to read in your own time.
They provide a helpful guide to our
application process and some top tips for
applying.**

The Application Process

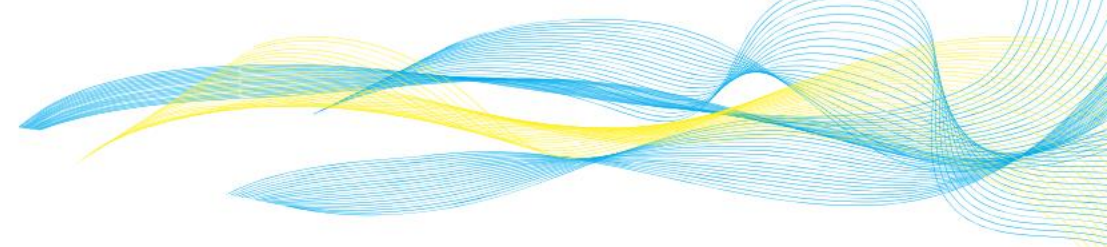




New Application Process

We are always looking for ways to make our grant making more user-friendly and we have introduced an **eligibility form**. Community organisations will be guided through this when they press 'apply' on our website to start an application.

These ten quick tick-box questions are designed to help you understand if you meet our **core criteria**.

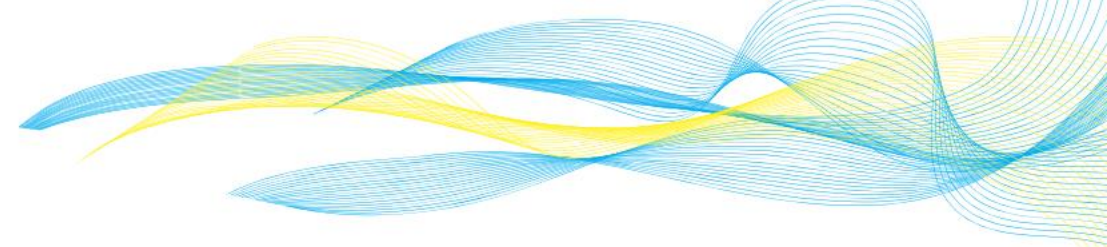


Eligibility Form

You should answer the ten questions on the eligibility form honestly as they form part of the application process – the form tests your fit with our ‘core criteria’.

Core Criteria = Is your community organisation eligible?

Please get in contact if you would like to discuss the results of the eligibility form.



Application Form – Programme Criteria

If you meet our **core criteria** on the eligibility form you will be directed to a list of our open funds that you can apply for. Please select the grant programme you would like to apply to.

Our application form starts with a reminder of the **programme criteria** for the grant programme you are applying for.


Programme Criteria = is your funding request eligible?



Application Form – Preparing your answers

Applicants can progress through the application form once they have completed all the questions on each page (e.g. you will need to complete page three before you can access page four). To help you complete the application form, we have compiled:

Application Form Guidance - a list of the questions that you will be asked. You may find it useful to make a plan of your application using this template. Please find this on our website at <https://www.hiwcf.org.uk/grants/faqs/> or request it directly from us by email.




Application Form – Supporting Documents



The **Application Form Guidance** also lists the supporting documents that you will be asked to attach on the final page of your application. These are:

- **latest financial accounts**
- **constitution**
- **safeguarding policy**
- **equalities policy**
- **bank statement**
- **list of board / management committee members**

Please ensure that you do submit the correct and up to date documents with your application. These form part of the application and assessment process. As always, call us if you are having any trouble uploading these or have questions about the required documents.

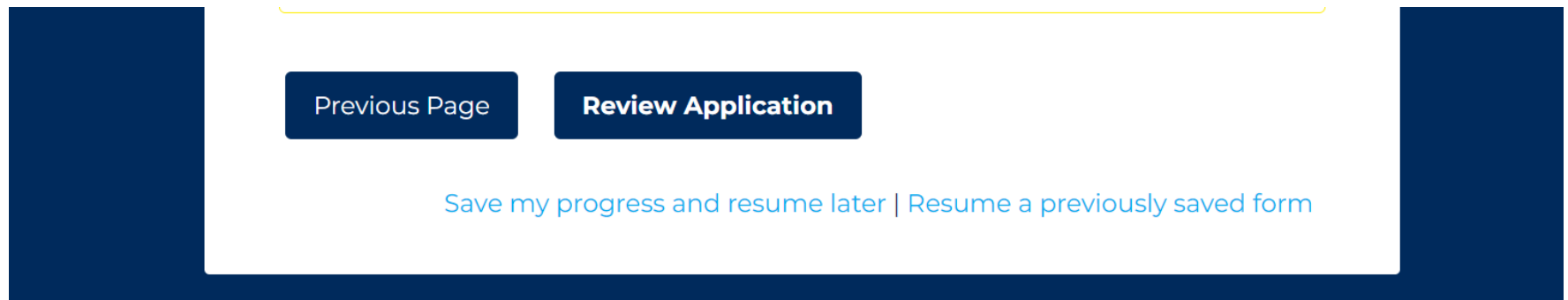




Application Form – Submitting your Application 1

Once you have completed the form you reach these two buttons:

- 1) 'Previous Page' allows you to scroll back through the form and make any edits.
- 2) 'Review Application' allows you to view your full draft of the application.



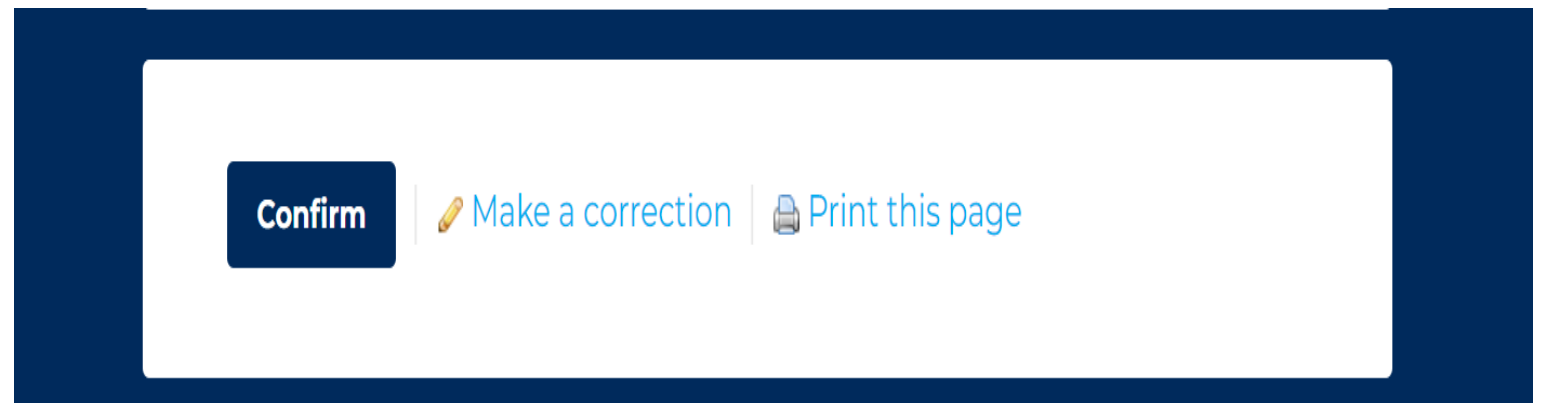
Previous Page Review Application



[Save my progress and resume later | Resume a previously saved form](#)

Application Form – Submitting your Application 2

Once you have pressed 'Review Application' you will be taken to a full copy of your bid. At the bottom of this you have three options

- 1) To print a copy
- 2) To 'make a correction' that takes you back to the original form.
- 3) 'CONFIRM' – you will need to press this button to submit your form

A screenshot of the bottom of a web application form. It features a dark blue header bar. Below it is a white rectangular area containing three options: a dark blue button labeled 'Confirm', a blue link with a pencil icon labeled 'Make a correction', and a blue link with a printer icon labeled 'Print this page'. The entire form area is framed by a dark blue border. At the bottom of the slide, there are three horizontal bars: a blue one, a yellow one, and a dark blue one.

Confirm |  Make a correction |  Print this page



Application Form – Submitting your Application 3

Once you have pressed confirm your bid is submitted to HIWCF and you can no longer edit it.

Please wait until you receive this message before you close the screen.

**Thank you for applying to Hampshire and Isle of
Wight Community Foundation**

**Your request for funding will be considered at the earliest
opportunity.**

**If there are any initial queries relating to your application, we
will contact you.**

[Home](#)





What happens once you submit your application?

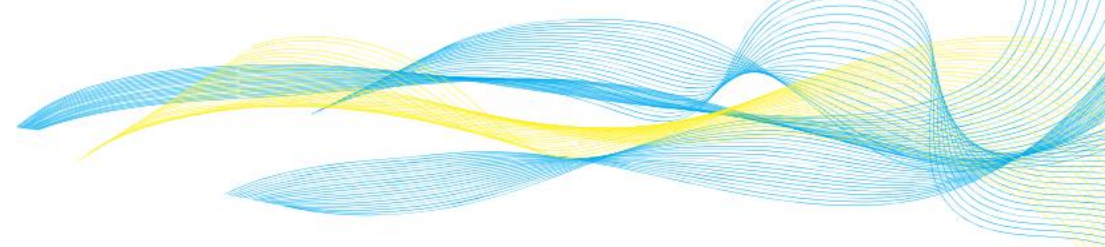
All our “open funding” follows a similar process:

1. HIWCF internally shortlist bids to check that they meet core criteria and programme criteria.
2. For bids that fully meet our criteria, we undertake assessments.
3. A Grants Panel meets as a group to compare, discuss and agree the final funding decisions.

Before and during your bid writing - tips



Writing Your Application...




- Please write your bid for an audience that may know nothing about your organisation and nothing about your funding idea.
- Do not expect us to know about all your previous amazing work – tell us about it
- Do not presume that we know details about your local area and the needs that it has – tell us about it
- Do not overlook data about your target community that you think we'll know – tell us about it

The Budget



Before applying put together a list of all the costs you expect to deliver the project

- **Staff costs** This can include full & part-time staff connected to the grant delivery.
 - **Volunteer costs** This can include out of pocket expenses, volunteer training, DBS checks.
 - **Activity costs** This can include all the costs of making your project run such as: room hire, publicity materials, refreshments, transport costs, consumables such as craft materials.
 - **Core costs** HIWCF will consider a contribution from the grant towards your overheads - the costs that would be in place whether you ran the project or not. This could be a contribution towards rent, or to core staff such as a CEO, administrator, or finance worker.
 - **Equipment** Please include in this budget line individual items of equipment that are over £50 each e.g. a laptop, a phone, a printer. Items under £50 or consumables should be listed under 'activity costs' e.g. a football, printer paper.
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Monitoring Requirements



If you receive a grant, you will be required to report on the project upon completion/at the 12-month point (for grants lasting longer than 12 months you will be required to provide an interim report at least once). You will be asked questions covering:

- Your budget spend
- The number of people you reached
- Changes that your grant delivery contributed to e.g. the people who took part in your workshops grew in confidence.

We will ask for case studies and are delighted if you are able to provide /share social media content etc.



More info and staying in touch



Contact us



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www.hiwcf.org.uk

