



SUBMISSION FORM

Please email your entry and this completed form to
libraryofthefuture.competition@gmail.com

by midnight on the 16th of April 2024

Before completing the submission please check the rules and guidelines provided here:
<http://www.cobbettroad.info/library-of-the-future-competition.html>

Parent / Guardian Information

First Name	
Surname	
Home Postcode	

Child / Young person name

Please include the name and surname of your child. If you prefer that the written work to be promoted or published under a different name (for privacy or other reasons), please include here the pseudonym to be used. When a pseudonym is included, this will be used in any future promotion or publication. If you prefer your child's name to be used, leave the pseudonym field blank.

First Name	
Surname	

Pseudonym	
Age (on 16 th April 2024)	

About your submission

Title of the submission	
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I confirm the submission respects the work/line limit for the correspondent age category.	YES NO
I confirm I read the 'Library of the Future' creative writing Competition rules and guidelines and I accept these guidelines without reservation.	YES NO
I confirm that the work submitted is my child's, and it has not been submitted or is not currently being considered for other competitions.	YES NO
I am happy for researchers at the University of Southampton to contact me to seek consent to include my child's submission in their research project on 'Refuturing Community Libraries'	YES NO

We ask parents/guardians to provide a phone number and email address to be contacted in relation to the outcome of the submission and be invited to the award ceremony. **We will only use this information for the competition and delete all information after the competition is closed.**

Parent / Guardian Phone number: _____

Parent / Guardian email address: _____

If you would like to receive other updates about Friends of Cobbett Road Library activities, please subscribe to our newsletter: bit.ly/FCRL-Newsletter

GDPR Notice

How we collect your data

We collect your personal data from the information you provide to us when you enter the competition. This consist of your name and contact details (e.g. email address/phone numbers).

How we use your data

Your data will **ONLY** be used by Friends of Cobbett Road Library (FCRL) for the purposes of managing and administering the competition, including notifying you if your child (via your contact details) if they are a winner.

How long your information is kept

We will keep your data **only for as long as necessary for the purposes set out above** and for any audit or legal purposes.

Your rights

Under GDPR you have a number of rights in relation to our processing of your data. These include:

- Right to request access to your data as processed by FCRL and information about that processing ("subject access request")
- Right to rectify any inaccuracies in your data
- Right to request erasure of your data from our systems and files
- Right to place restrictions on our processing of your data
- Right to object to our processing of your data

Please note that the above rights are not absolute, and we may be entitled to refuse requests where exceptions apply (eg where we are required to hold or use information by law).

Exercising your rights as a data subject

If you have any data protection queries or require further information on how FCRL handles your data, please feel free to contact us at friends.cobbettroadlibrary@gmail.com

If you remain dissatisfied with the outcome of your query or consider that we have failed to comply with data protection legislation, you have the right to refer the matter for adjudication to the Information Commissioner's Office (ICO).